San Sisto College



2027

FEES POLICY & FEE SCHEDULE

TABLE OF CONTENTS

- ENROLMENT FEES 3
- ANNUAL FEES YR 7 – YR 12 4
- SIBLING TUITION FEES 5
- ELECTIVE CHARGES - EDUCATION 6
- ELECTIVE CHARGES - COCURRICULAR MUSIC 7
- ELECTIVE CHARGES – COCURRICULAR SPORT 8
- COLLEGE FEES – ADDITIONAL INFORMATION 9-10
- TERMS OF PAYMENT 11-13

Enrolment Fees

Application Fee	**$200**	Fee is payable on the submission of Application of Enrolment. *(Non-refundable or Transferrable)*
Confirmation Fee	**$600**	Fee is payable when student is offered a place at the College. *(Non-refundable or Transferrable)*

PLEASE NOTE: BCE has recently made changes to its Enrolment Terms and Fee Responsibility.

These new Terms and Conditions apply to all new student enrolments and applications for enrolment at a BCE School from 28th July 2026.

Upon application for enrolment, and also separately upon acceptance of any enrolment offer, Enrolling Parties (as defined in the Terms and Conditions) agree to be bound by these Terms and Conditions.

These Terms and Conditions can be found on the Brisbane Catholic Education Website

https://www.bne.catholic.edu.au/about/legals/bce-enrolment-terms-conditions/bce-enrolment-terms-conditions



Annual Fees 7-12 (Domestic Students)

ALL COMPULSORY FEES AND LEVIES (EXCL. ELECTIVE CHARGES) ARE CHARGED QUARTERLY TO YOUR FEE STATEMENT

Annual Fee/Levy for Single Student	Annual Additional Cost Per Family	Total Cost for Single Student by Year Level

Note: If the Annual Fee for a Single Student is paid annually in advance (by due date of Term 1 Statement) – please deduct $400 upfront discount from Year Level Total prior to Payment

Year Level	Tuition Fee	Year Level Levy	Annual Total Fee	Capital Levy (Not Tax Deductible)	P&F Levy *	Annual Total Fee	TOTAL FOR YEAR LEVEL
Year 7	$4,092	$3,082	$7,174	$1,024	$200	$1,224	$7,898 *(Already Includes $500 Confirmation Fee Refund)*
Year 8	$4,092	$2,953	$7,045	$1,024	$200	$1,224	$8,269
Year 9	$4,092	$2,512	$6,604	$1,024	$200	$1,224	$7,828
Year 10	$4,092	$2,852	$6,944	$1,024	$200	$1,224	$8,168
Year 11	$4,092	$2,953	$7,045	$1,024	$200	$1,224	$8,269
Year 12	$4,092	$3,269	$7,361	$1,024	$200	$1,224	$8,585

Inclusions: Camp/Activity Day/Retreat, Laptop, IT Management, Locker Hire, College Magazine (one per family), Student Diary, ID Card, Text Hire, Student Printing, Excursions/Incursions, Wellbeing and Become Programs.

Exclusions: Elective Charges as per page 6 - 8 will need to be added when calculating the total Annual Fee for your daughter/s. Co-curricular Sports, Co-curricular Music, Choir, Ensemble(s), Instrument Hire, Music Camp, Musical Levy (cast and crew), VET and Online Elective Subjects.

Note: Year 11 Levy - Includes 1 x Semi Formal Ticket and new Senior Hat
Year 12 Levy – Includes 1 x Formal Ticket and 3 x Graduation Tickets (Student plus 2 x Guests)

Upfront Annual Discounts: For families who elect to pay their Fees annually in advance *(excluding Co-Curricular and Elective Charges)* the following upfront discounts can be deducted for Annual Fees paid in advance by the Due Date of the Term 1 Fee Statement: Single Student Family **$400,** Two Student Family **$700,** and Three or more Student Families **$900**.

Sibling Tuition Fees

ALL COMPULSORY FEES AND LEVIES
(EXCL. ELECTIVE CHARGES)
ARE CHARGED QUARTERLY TO YOUR FEE STATEMENT

Sibling Tuition Fees (Sibling Discount Applied)

Number of Students	Annual Tuition Fee (Multiple Siblings)	Annual Additional Cost Per Family (Capital and P&F Levies)	Annual Total Fee (Please Refer to Note 1 Below)
Family Rate with 2 Students	$6,548	$1,224	$ 7,772 ($7,072 if paid in advance by due date of Term 1 Fee Statement)
Family Rate with 3 Students	$8,184	$1,224	$ 9,408 ($8,508 if paid in advance by due date of Term 1 Fee Statement)
Family Rate with 4 Students	$9,000	$1,224	$ 10,224 ($9,324 if paid in advance by due date of Term 1 Fee Statement)

Note 1: Total Family Annual Fees and Levies - In Order to calculate the Total Annual Fees and Levies payable for your family, please ***ADD*** individual student year levies ***(REFER PAGE 4 – COLUMN 3)*** for each of your daughter/s to the above Annual Total Fee ***PLUS*** all the Elective Charges applicable ***(REFER PAGES 6 - 8).***

Upfront Annual Payment Discounts – For families of more than one student electing to pay Fees annually in advance *(excluding Co-Curricular and Elective Charges)* – the discounted amount for payment, to be made by the Due Date of Term 1, is shown below the Total Annual Fee above.

Note 2: Sibling Discounts apply to students in a family provided that each child is attending the College simultaneously.



Elective Charges

Category	Activity	Description	Cost/Method of Pmt
Education Elective Charges – Subjects and Courses			
Online Subjects BCE (Fisher One)	**Available for Year 11 and 12 Students only.** Please refer to your curriculum advisor for a full list of subjects.	San Sisto is proud to offer an innovative approach to on-line education in partnership with FisherOne – a BCE initiative designed to meet the needs of BCE students in a supportive school environment – allowing students to tailor their study and empower them to pursue subjects which inspire them.	Year 11 - Fee $1,979 Year 12 - Fee $1,700 **Per Subject Annually** **(Invoiced by the College Term 1)**
External Courses and Subjects **NOTE:** **When a Student cancels enrolment of a VET or Online Subject part way through the year – it is at the discretion of the College Principal for Fisher One electives or the RTO for Vet subjects if a refund will be applied.**	VET/Certificate Subjects **Available for Year 11 and 12 Students only.** **<u>Qualification</u>** Diploma of Business Cert IV in School Based Education Support Cert IV in Justice Studies Cert III in Business Cert III in Health Services Assistant/Cert II in Health Support Services	VET/Certificate subjects have an RTO Fee and are an additional charge to students who have selected these courses. ***Invoiced directly by RTO*** - Barrington College at the start of the Course ***Invoiced directly by RTO*** – Adapt Education at the start of the Course ***Invoiced directly by RTO*** – PICA at Enrolment Added to Term 1 – Year 11 School Fees Statement Added to Term 4, Year 11 School Fees Statement if VETiS Funded, OR If not VETiS Funded, added to Term 1, Year 11 School Fees Statement	$2700 (Plus $100 Extra if paying via monthly payment plan) $940 $750 $395 $399 with VETiS Funding $1,899 without VETis Funding

Category	Activity	Description	Cost
Elective Charges - Co-Curricular Music			
School Based Co-Curricular Music **NOTE: If an Instrument is willfully damaged, the College reserves the right to charge the Parents/Caregiver for the cost of repairing and or replacing the damaged instrument.**	**Available to all Years Levels.** **NOTE: <u>All Private Music lessons</u> conducted at the College will be *<u>invoiced directly</u>* and separately by the Private Music Tutor.** Music Camp Levy Musical Levy (Cast and Crew) ***Invoiced Term 3*** Choir Levy Only ***($60 per Term)*** Ensemble – 1 Instrumental ***($50 per Term x 1)*** Ensembles – 2 Instrumental ***($50 per Term x 2)*** Ensembles – 3 Instrumental ***($50 per Term x 3)*** Instrument Hire	Co-Curricular Music levies are charged as per the schedule below via permission forms sent out by the Co-Curricular Music Director, at the beginning of Term 2 in which the Student commences lessons, or on a pro-rata basis if starting in Term 3 or Term 4. **All Co-Curricular Music Fees will be invoiced for the year at the beginning of Term 2.**	$ 100 per student $ 120 per student $ 240 per year $ 200 per year $ 400 per year $ 600 per year $ 320 per year
Debating			
	Debating	College Debating	$ 100 per year

Category	Activity	Description	Cost
Elective Charges - Co- Curricular Sport			
CaSSSA Co-Curricular Sport **Sports Aerobics Only:** **In the event a team qualifies for Nationals additional fees will be charged: Entry Fees,** **Videography and Professional Photos – charged to T4 Fee Statement.** **FISAF enforces strict entry deadlines**	**Available to all Year Levels.**	Co-Curricular Sport levies are charged per sport and communicated to parents/caregivers via permission forms sent out by the Activity Co-Ordinator in which activity/s the Student is participating. This charge is then invoiced to your Fee Statement in the following Term.	
	Sports Aerobics * (non CaSSSA)		$440
	Basketball		$250
	AFL		$250
	Football		$250
	Volleyball		$250
	Netball		$250
	QC Cup Netball		$40
	Touch Football		$250
	Indoor Cricket		$250
	NOTE: All Sports Fees are inclusive of CaSSSA Enrolment Fees, Bus, Coaching, Refereeing and Teacher Costs.		

College Fees Additional Information

New BCE Terms and Conditions – Enrolments and FEE RESPONSIBILITY

BCE has recently made changes to its Enrolment Terms and Fee Responsibility.

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Management of Grade 12 Family Fee Statements

As families are preparing for their daughter to complete Year 12, it is extremely important that we work with families to ensure that School Fee Statements will be paid off by the end of the Year 12 schooling year, typically mid November.

It is crucial that communication lines between families and the Finance Team are regular, open and transparent in relation to financial hardship, applications for concessions, direct debits and payment plans. By keeping the College informed there will be a shared understanding of potential issues which can be noted and addressed accordingly.

As such, we strongly urge Grade 12 families to please let the Finance Team know early in the year if there is a possibility that the balance of your Fee Statement will not be cleared by the end of the year.

Damaged Laptops

Accidental Damage: Dell provides the College with one "Accidental" damage's claim per student per school year. Subsequent claims for "Accidental" damages will be on-charged to the parents/caregiver *(as per process outlined below).*

***Willful Damage*:** Dell does not cover the costs of repairs incurred by "Willful" damage. Parents will be communicated to directly if a student laptop has been "willfully" damaged, and informed that the full cost incurred by the College to repair the laptop will be on-charged to the via family Fee Statement.

Examples of damage include:

- Drops and Falls
- Liquid Spills
- Cracked Screens and Physical Damage
- Intentional Tampering

The College has reviewed and refined the way we manage laptop warranty claims, so as to provide families with a timely and transparent communication as to when warranty costs are covered by the school and when they become a family responsibility.

How the process works:

1. **First warranty claim in the calendar year**
    - The Colleges IT support team, Afrotech, notifies the Student Wellbeing Leader (SWL) in relation to damaged student laptop.
    - Student Wellbeing Leader informs the family that the repair is covered under warranty.
    - The communication is logged on Colleges Engage system.
2. **Second warranty claim in the calendar year**
    - Afrotech notifies both the Student Wellbeing Leader and the Assistant Principal (AP) of subsequent damage to student laptop.
    - The Assistant Principal informs the family that the repair will incur a cost, ***which will be added to the next school fees statement***.
    - The communication is logged on Colleges Engage system.

This process ensures families receive consistent information, students remain supported, and the College can manage warranty entitlements and costs effectively.

Refunds for Co-Curricular Activities

Co-Curricular Music

If the student cancels their enrolment/participation part way through the term – no refund will be given once the charge appears on your Fee Statement.

Co-Curricular Sport

CaSSSA – Sport Cancellation

CaSSSA decides and instructs all schools if weekly CaSSSA sports will be cancelled due to unexpected weather events, which would impact the safety of Students and Staff. Schools are only communicated of cancellation an hour or two prior to the afternoon events. The College has already committed to the cost of buses, coaches, referees, teacher supervision etc – so these costs are still borne by the College even if CaSSSA events are cancelled. ***Therefore, no refund is applicable in this circumstance.***

Unreturned Text Hire Charge

All students are accountable for any text hire/library material that is issued in their names. The cost of unreturned text/s will be applied to the Family Fee Statement, after reminder processes have been followed each term. Even if the text is subsequently returned, the cost of the text charged will not be reversed.

Graffiti/Wilful Damage Charge

If CCTV or additional evidence exists that specific student(s) have caused deliberate and wilful damage to College property, the College reserves the right to Invoice the Parents/Caregivers for reasonable costs incurred by the College to rectify the damage.

P&F Volunteer Offset

San Sisto will no longer offers the 15-hour volunteer offset of the P&F Levy.

Terms of Payment

Terms of Payment and Payment Options

1: Per Term Payment

Per Term payments or yearly in advance payments can be made by:

- BPay using the 6- Digit biller code and reference number located next to the BPay logo on the Family Fees Statement
- Credit Card (Visa or Mastercard) – through BPoint Link available on the BCE Connect App.

Per-Term Payments are required to be settled in full by the following dates:

Period	Due Date
Term 1	Friday 26th February, 2027
Term 2	Friday 7th May, 2027
Term 3	Friday 6th August, 2027
Term 4	Friday 29th October, 2027

2: Yearly in Advance Payment

Payments can be made via the options as shown in Point 1: Above. Payments must be made by the due date of the Term 1 Statement for Yearly in Advance discounted payments to be accepted.

3: Direct Debit Payment – Fortnightly or Monthly

For families electing to use the direct debit option please complete the Direct Debit or Credit Card Form and use the Ready Reckoner to assist in calculating the payment amount and 'End Date' – please ensure your end date is no later than 30th November 2027.

Please Note: All direct debit or credit card forms **MUST have a wet signature** (NOT electronic signature). Once completed, please email the completed form to the Finance Office (scanfinance@bne.catholic.edu.au) at least 5 days prior to the Direct Debit start date.

Rejected Direct Debit payments will incur a $2.50 processing fee, charged to your Fee Statement.

Please retain a copy of your Direct Debit Form for your future reference.

Ready Reckoner - ADF ***This is a valuable tool enabling Parents/Caregivers to budget for school fees.***

All Finance Forms and the Annual Fee Calculator are available from the College Website (Enrolments Tab – College Fees Tab)

TIP: When working out the Total Annual Fees and Levies for a family of 2 or more – a valuable tool to assist you in this calculation is our Annual Fee Calculator Form ***Press CTRL Click***

Discount for Upfront/Yearly in Advance Payment

Families who elect to pay the full year's fees and levies, strictly by the due date of the Term 1 school fees statement, will receive a discount of:

- $400 (single student).
- $700 (two students); or
- $900 (three or more students)

off the annual total, the discount will be processed and shown on the Term 2 Account Statement.

Please Note: An annual statement cannot be issued by the Finance office.

Cancelling Enrolment at the College

Where a parent/caregiver of a student intends to cancel a student's enrolment, the College requires *written notice to be emailed through to the Principal as soon as possible* advising the cancellation.

IMPORTANT PLEASE NOTE:

All outstanding Fee Statement balances (including co-curricular and elective charges) must be paid and cleared by the last day of your daughter(s) leaving the College.

If your Account is not settled prior to your daughter(s) leaving, the College reserves the right to commence debt recovery actions.

Please also note that all College Resources including – Laptop and Accessories, Library Books, Text Hire– must be returned on the Student's ***last day at the College***. Unreturned resources will incur an additional charge to be invoiced.

Overdue Accounts

It is easy to overlook an account in the rush of everyday life and for this reason we send an overdue account statement for accounts that are unpaid fourteen (14) days after the due date. If you are experiencing difficulty paying your account, please contact the College Finance Office as soon as possible to negotiate a payment plan. As fees and levies collected are used to benefit all students attending the College, it is imperative that the payment of accounts be kept up to date.

When an account remains unpaid for a period of 90 days or more and where families have failed to respond to communication, the ***College reserves the right to refer the unpaid account to a professional debt collection agency for recovery***. This action is taken where there has been a persistent pattern of failure to meet obligations, no response to College finance team communications or unwillingness to negotiate appropriate payment plans.

Once accounts have been handed to the debt collection agency the matter passes out of the control of the College and all negotiations for payment must then be made with the debt collection agency.

Concessions (see page 13) are available for families experiencing financial difficulty. If you require further information, please contact the College Finance Office.

Concessions

San Sisto College is committed to providing a Catholic education to all children. In cases of financial hardship, the College will consider offering a concession on ***Tuition and Capital Levies***. Please Note: Concessions do not apply to Student Year Levies, P&F Levies or other Educational and Co-Curricular Charges.

PLEASE NOTE: ***Applications for Fee Concession should be submitted before the end of Term Three (3) each year, to allow adequate time for assessment, approval and processing.***

Concessions on fees are not ongoing, and applications must be resubmitted at the commencement of each school year. As per BCE Poilcy, **Concessions cannot be applied retrospectively to prior years fees.**

Concessions are means tested in line with Federal Government guidelines, and via a BCE Model used consistently throughout all BCE Schools. The assessment process takes all income into consideration including wages, youth allowance, all other Centrelink payments, as well as housing costs (for example rent/mortgage). Once a fee concession is granted, it is essential that this commitment is honoured in full and on time. The College's offer of concession is dependent upon the account being kept up to date and therefore a ***Direct Debit payment authority must be in place.*** If family circumstances change the college Finance Office must be notified immediately.

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